

JOB DESCRIPTION - USHER

JOB/TASK: *Usher*

NUMBER OF PERSONS NEEDED: *Team of 4 or 5 per worship service*

TIME COMMITMENT/FREQUENCY: *1 ¾ hours once a month*

SUPERVISOR /CONTACT: *Usher Coordinator*

MINISTRY GROUP RESPONSIBLE: *Worship*

REFERENCES: (people who have done this job and would be willing to answer questions about it)

Ushers serve LPC in several ways. Prior to each service, they greet the congregation as they enter the sanctuary, hand out programs, and assist people in finding seats. During services, ushers take up the offering, coordinate the release of congregation for certain aspects of worship (such as communion by intinction), record the attendance, and hand out microphones to the congregation for “Joys and Concerns.” After each service, they straighten up the pews and give the offering to the pastor.

