

## Instructions for Seated Communion

Meet in the Staff Conference Room **20 minutes before** the Service for instructions and prayer. You may sit with your families through the sermon.

At the **end of the sermon hymn or at the beginning of the Offertory** go to the narthex to process following the ushers bringing in the offering. Do not wait for a signal from the pastors. Process in this order:

Pulpit Side		Lectern Side	
Element Bearer Wine		Element Bearer Bread	
Wine Outside Left		Wine Outside Right	
Wine Center Left		Wine Center Right	
Bread Outside Left		Bread Outside Right	
Bread Center Left		Bread Center Right	

Element Bearers will take the elements to the communion table and hand them to the Pastors while the rest of the Servers will sit down in the reserved first row of pews. Element Bearers will return and sit in the pews. (Outside Wine bearers are seated closest to the side aisles.)

After the *Breaking of the Bread* and the *Pouring of the Cup* (ending with *“the gifts of God for the people of God, Alleluia, Amen”*), the Pastors will serve all the Servers the bread and wine in the pews. The Pastors will return to the Communion Table.

### **Element Bearers and Bread Servers ONLY approach the Communion table when a Pastor signals:**

At the table, the Element Bearers will stand at their respective ends of the Table and the Bread Servers will stand in front of the Table facing the Pastors. The Pastors will then hand the bread plates to all the Servers. The center aisle bread servers will also hold a bowl of gluten-free crackers for those in the congregation who indicate they want gluten-free. **Bread Servers begin to serve the Congregation saying either:** *“This is the body of Christ which was broken for you”* or *“the bread of life in Jesus Christ”*. **The Element Bearers will then serve the Pastors the bread.**

**Wine Servers approach the Communion table when a Pastor signals:** The pastors hand the trays to the wine servers and they will serve the congregation saying either: *“This is the blood of Christ which was shed for you”*, or *“the cup of the new covenant in Jesus Christ”*. **The Element Bearers serve the Pastors wine and then they will stand at either ends of the table and** replace bread plates or wine trays when a server nods to indicate they need more. **Element Bearers should stay in the Narthex, after replenishing elements, to process with the rest of the Servers.**

All servers line up in reverse order in the narthex after all in the sanctuary and narthex have been served (including sound techs and ushers). **A pastor will nod as a signal to process to the front.**

Pulpit Side

Wine Outside Left  
Wine Center Left  
Bread Outside Left  
Bread Center Left  
Element Bearer Wine

Lecture Side

Wine Outside Right  
Wine Center Right  
Bread Outside Right  
Bread Center Right  
Element Bearer Bread

After handing all the Elements to the pastors, return to the pews.

**Recess the Elements either after the Choir recesses or after the 1<sup>st</sup> verse of the closing hymn:** the Element Bearers will approach the Communion table and pick up the pitcher of wine and the bread plate, turn and start down the center aisle. **The other Servers will walk down the aisle following the Element Bearers.**

**After the *Postlude*, Servers** will collect the communion cups from the pews and choir loft, and put them in a bag in the Flower/Communion Room. The communion cups are recyclable so Michelle Gottke will take them home to recycle. Please wait to clean up until after the postlude.

*Revised 02-21-2019*