

Lewinsville Presbyterian Church  
1724 Chain Bridge Road, McLean, VA 22101  
703-356-7200

Position Description  
Handbell Director

Overview: The Handbell Choir Director conducts four handbell choirs, which are organized by age and support worship services from September through May.

- Children's Bells is a 30-minute beginner level bell choir for grades K-3
- Youth Bells is a 60-minute intermediate level choir for grades 4 - 12
- Beginner Bells is a 45-minute beginning level choir of adults new to bells
- Adult Bells is a 75-minute intermediate/advanced level choir of adults

This part-time position requires approximately 10 hours per week, from September through May, including planning, rehearsal time and worship services.

Qualifications/Requirements:

- Experience with handbell technique
- Demonstrated ability to teach and direct children, youth, and adults in playing handbell music
- Conducting and leadership skills
- Familiarity with American Guild of English Handbell Ringers (AGEHR) and Handbell Musicians of America
- Familiarity with Protestant worship
- Keyboard skills a plus

Responsibilities:

- Plan, select, and purchase handbell music appropriate to each choir for the liturgical seasons
- Recruit members and teach bell choirs in weekly rehearsals
- Rehearse and direct handbell choirs during Sunday worship when scheduled
- Maintain the handbell music library
- Work within the church music budget
- Maintain the condition of handbells and hand chimes
- Foster and engage Christian and musical development in children and families involved in Lewinsville's music program
- Coordinate all activities with the Director of Music, to whom the Handbell Director reports

#### Music Vision:

To glorify God in song and worship every Sunday with our best efforts towards reverent, worshipful, and inspiring music in Lewinsville's cultured tradition. We are a suburban family-first church that nourishes and provides musical and artistic outlets in a small group community, with a focus on fulfilling the church's mission. Through pastoral music ministry, growing and developing each of our choirs, attracting new members, and providing outreach to our community, the music ministry helps move our church forward and supports spiritual development.

#### Children's Music Vision:

- To educate children in music and liturgy
- To form and nurture their character and habit
- To lead the congregation in worship
- To enrich the cultural life of the community

#### Bell Choir Equipment:

- 5 octaves Malmark bells, refurbished 2016
- 5 octaves Malmark bells, refurbished 2014
- 3 octaves Malmark choir chimes
- Tables with pads
- Mallets, binders, music stands, gloves, and a variety of percussion instruments

#### Physical Demands:

The job involves carrying bell cases and moving tables, which may require lifting and carrying up to 30 pounds. The church's sexton can provide some help with moving equipment.