Stated Supply Pastor for Care Ministries

Position Description

Reports to: Pastor/Head of Staff
Status: Part-Time (20 hours per week)

Job Summary

The Stated Supply Pastor for Care Ministries will coordinate the various ministries of care provided to congregants of Lewinsville Presbyterian Church, through both formal and informal networks. This position is vital to cultivating a caring congregational atmosphere, in which congregants experience the personal warmth and love of Jesus Christ.

Essential Functions

The Stated Supply Pastor for Care Ministries will:

1. Work with the Board of Deacons/Stephen Ministers to coordinate the caring ministry of the church and assist with training and continuing education.

2. Seek out, coordinate, and participate in home and hospital visits to congregants in need.

3. Assist in coordinating the schedule for providing extended communion to congregants.

4. Coordinate the communion services at Lewinsville Retirement Residence (LRR) and Chesterbrook Residences, Inc. (CRI) on a rotational basis with the Pastor/Head of Staff and other ministry leaders.

5. Attend meetings of the Older Adult Council and advise on relevant activities.

6. Attend Session meetings as needed.

7. Perform other duties as may be requested by the Pastor/Head of Staff.

Core Competencies

Compassion and Care: Possesses a genuine sense of care for the well-being of others; responds with empathy to the life circumstances of others; communicates a sense of support in his or her presence; demonstrates appropriate expressions of care.

Spiritual Maturity: Shows strong personal depth and spiritual grounding; demonstrates integrity by responding with consistency of purpose; is seen by others as trustworthy and authentic; nurtures a rich spiritual life.

Interpersonal Skills: Establishes good working relationships with others who are relevant to the completion of work; is approachable and works well with people at all levels of the congregation; considers the impact of his/her actions on others; uses diplomacy and tact.

Collaborative/Team Orientation: Understands and supports the importance of teamwork; offers self as a resource to other members of the care team; promotes group goals ahead of personal agendas; shares credit for success with others, and takes responsibility for his/her part in any shortcomings.

Organizational/Technical Skills: Able to coordinate a network of care volunteers, learning and managing the necessary church software to support this coordination.

To Inquire or Apply:

Send an email with qualifications and contact information to caresearch@lewinsville.org

Or mail your qualifications and contact information to:

Director of Care Ministries Search Committee
Lewinsville Presbyterian Church
1724 Chain Bridge Road
McLean, VA 22101